



**Insite iDoc** | iDoc is a document management and imaging product that is customizable and brings flexibility to your documentation needs.

### Efficient and Automated

iDoc can image and track loan and deposit documents by utilizing barcode technology that virtually eliminates manual data entry. iDoc helps mitigate risk by tracking and reporting on recurring, pending and missing documents while automating and streamlining technical exception reporting by officer, branch, or document type. iDoc allows users to create customized checklists and customer notification letters. This automated process can also track customer accounts, vendor contracts, human resource documents, or any document management process.

### Ease of Using iDoc

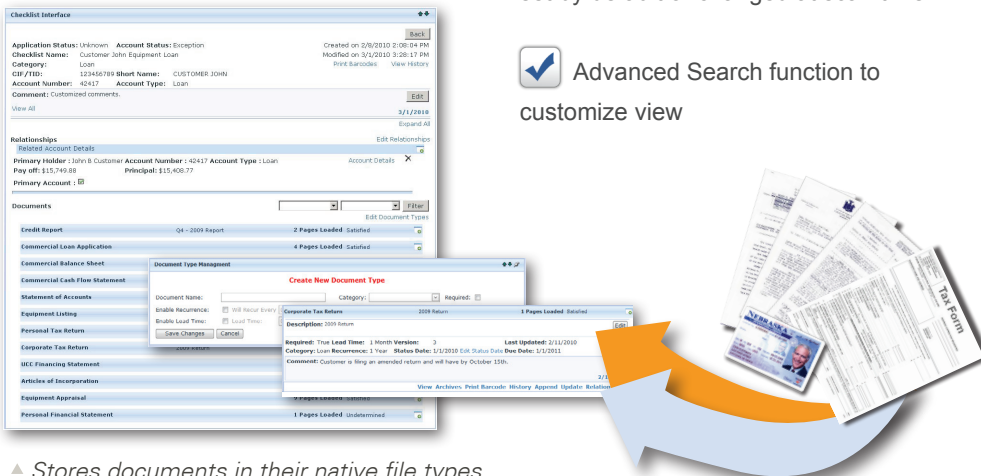
iDoc is customizable and brings flexibility to your documentation needs.

- Determines required documents and lead times
- Barcode tracking and indexing
- Monitors multiple document types, e.g., Loan and Human Resource documents, Vendor Contracts, and any digital document
- Tailored scanning options including cropping, DPI, simplex or duplex, and color or black and white. Options can be set by default or changed at scan time
- Advanced Search function to customize view



### Features of Insite iDoc

- Proactive approach to satisfying loan documentation requirements
- Seamless integration with Insite core system or standalone application
- Browser based system allows for trouble free access and distribution of documents
- Customizable dashboard for varying bank roles and responsibilities
- Flexible system organizes documents to your bank's specifications
- Barcode indexing for batch scanning of documents minimizes data entry
- Tracks and stores any digital document (MS Outlook, Word, Excel, PDF, image, etc.)
- Fully customizable security module



▲ Stores documents in their native file types, such as Microsoft Word and Excel documents.